

# Parent Guide to Course Pro - Home Portal

**Course Pro:** is the new software we have purchased to allow us to manage our bookings and payments for our swimming lessons.

**Home Portal:** is part of this software where all parents/guardians can keep track of how the swimmer is doing in their lessons.

## You will be able to see and do:

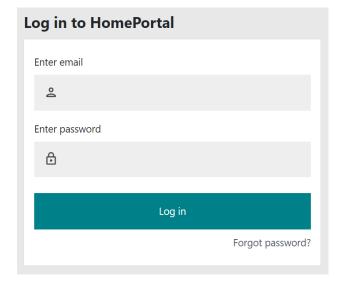
- Your booking
- Your payment plan (Top up or Direct Debit)
- The Stage the swimmer is working towards
- View the swimmers progression
- All of the badges they have been awarded
- Book onto additional classes
- Book onto crash courses
- Move classes

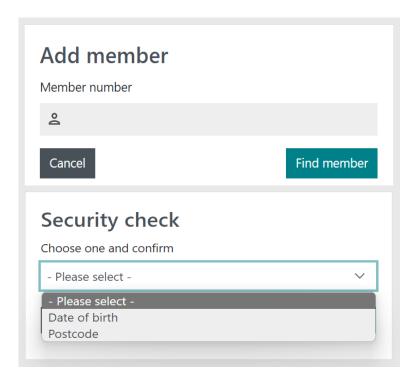


### **Already Created**

If you have already created an account you can log into your Home Portal account by following this link –

https://blackburn.courseprogress.co.uk/login





#### **New Accounts**

If you haven't created a Home Portal account, follow this link:

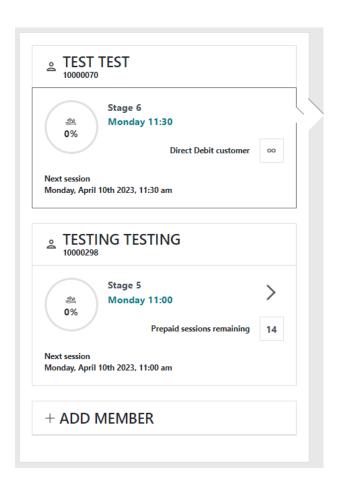
https://blackburn.courseprogress.co.uk/register

#### You will need:

- The swimmers member number
- The swimmers date of birth or postcode



# What you can see in your Home Portal account



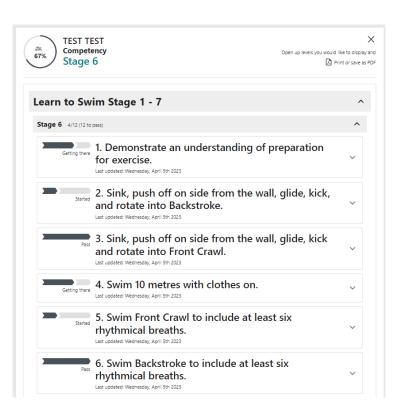
## **Classes**

- The class Name
- The day and time of the session
- The next session
- The payment option you are on.

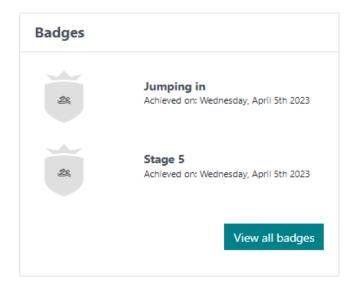
# **Competencies**

In the 'Competency' section of Home Portal you can see:

- All the skills the swimmer is currently working on
- Which ones they have completed
- Which ones they are yet to complete.







# **Badges**

You will be able to see:

- Previous badges awarded
- Date stamp of when badges have been achieved